WAC 132M-110-060 Public records officer. (1) Any person wishing to request access to public records of Lower Columbia College, or seeking assistance in making such a request should contact the public records officer of the college:

Vice President of Administration Lower Columbia College 1600 Maple Street Longview, WA 98632 Phone: 360-442-2201

Fax: 360-442-2109

Email: publicrecords@lowercolumbia.edu

Information is also available at the college's website at www.lowercolumbia.edu.

(2) The public records officer will oversee compliance with the act but another college staff member may process requests. Therefore, these rules will refer to the public records officer or designee.

[Statutory Authority: RCW 28B.50.140, 42.56.040, 42.56.070, 42.56.100, and 42.56.120 as amended by 2017, c 304. WSR 18-11-094, § 132M-110-060, filed 5/18/18, effective 6/18/18; Order 1-75, § 132M-110-060, filed 11/10/75.]